

# COLUMBIA COUNTY

Department of Land Development Services  
Compliance and Enforcement



ST. HELENS, OR 97051

230 Strand St.  
(503)397-7230  
Code-enforce@columbiacountyor.gov

File No.: \_\_\_\_\_

## Complaint Form

**Instructions: It is important to include as much detail as possible. This entire form including the reverse side must be completed in order to be accepted and reviewed.**

### VIOLATION INFORMATION

**Date:**

**Problem Address:**

**Major Cross Roads / Distinguishing Features:**

**Property Owner or Responsible Person(s):**

**Details of Complaint (please be specific and include pictures or other relevant documentation):**

Is the problem visible from your property? YES  NO

Is the problem visible from a public road? YES  NO

Are there any known or suspected hazards present at the location? YES  NO

If yes, please describe the hazards: \_\_\_\_\_

When did you first notice the problem? \_\_\_\_\_



**COMPLAINANT INFORMATION (You):** Your personal information is necessary so that we may contact you with any questions regarding the information you are submitting. Anonymous complaints are strongly discouraged and preference is given to complaints where the person(s) reporting the problem identify themselves. You may request to be confidential by providing a written statement stating the reasons for your confidentiality request. See ORS 192.355(4) for more information regarding confidentiality and public records

**Name (Required):**

**Address (Required):**

**Phone Number (Required):**

**Email (Optional):**



**FOR OFFICE USE ONLY BELOW**



**FILE #:** \_\_\_\_\_

**Date Received:**

**Assessor's Map and Tax Lot:**

**Zone:**

**Intake Source:**

Web Form

Email

Counter

Phone Message

Mail

New Complaint

Additional Complaint on open case file

New Complaint on open case file

**Prior Compliance Cases:**

**Associated Permits:**

**Include in complaint file:**

Zoning Map

Aerial Photo

A&T Summary